

ORDINANCE 030705
NATIONAL INCIDENT MANAGEMENT SYSTEM

The Town of Hull Board, County of Portage, Wisconsin does ordain as follows:

Section: FIRE / RESCUE / EMS

Standard Operating Guideline #24

Subject: National Incident Management System (NIMS)

Purpose: To establish a consistent set of guidelines for all department members regarding the use of the National Incident Management System (NIMS)

WHEREAS, The Town of Hull has adopted the National Incident Management System (NIMS) for incident management as required by the Department of Homeland Security and 9/11 Commission, and Executive Order #81, Governor Jim Doyle, State of Wisconsin, and

WHEREAS, the following guidelines are established:

Guideline:

All Town of Hull Fire/Rescue/EMS Department management and supervisory personnel shall:

- Complete NIMS awareness course (IS-700), <http://training.fema.gov>
- Formally recognize NIMS and adopt NIMS principals and policies
- Establish a NIMS baseline by determining which NIMS requirements are met (NIMCAST), www.fema.gov/nims
- Establish a timeframe and develop a strategy for full NIMS implementation
- Institutionalize the use of the Incident Command System (ICS)

All Town of Hull Fire/Rescue/EMS Department members shall:

- Complete NIMS awareness course (IS-700), ICS-100: Introduction to ICS or equivalent
- Follow all department policies, procedures and standard operating guidelines as they relate to NIMS

Incident Command System (ICS):

The Town of Hull Fire/Rescue/EMS Department shall establish the Incident Command System (ICS) when responding to all incidents involving: fire, emergency medical services, rescue, hazardous material, confined space, collapse rescue, or other related incidents.

The Officer-In-Charge (OIC) shall be responsible for implementing ICS and the Department Accountability Board (AB) immediately upon his/her arrival on-scene. ICS shall be implemented to the level necessary based upon the size and scope of the incident, while maintaining flexibility.

The Town of Hull Fire/Rescue/EMS Department recognizes and adopts the following ICS structure:

IC/UC/AC	=	Incident/Unified/Area Command
OPERATIONS	=	Operations Section
FINANCE/ADM	=	Finance/Administration Section
LOGISTICS	=	Logistic Section
PLANNING	=	Planning Section

The Town of Hull Fire/Rescue/EMS Department recognizes and adopts the following accountability system as part of their ICS system:

- An Accountability Board (AB) has been developed for the accounting of all personnel on-scene
- The AB shall be implemented by the Officer-In-Charge immediately upon his/her arrival

The Accountability (AB) shall include the following structural components:

IC	=	Incident Commander
OPS	=	Operations Officer
SAFETY	=	Safety Officer
STAGING	=	Staging Officer
ENTRY	=	Entry Officer & Crew
BACKUP	=	Backup Officer & Crew
REHAB	=	Rehab Officer & Team
PIO	=	Public Information Officer

Incident Commander	Overall command, control and responsibility of the incident
Operations Officer	Responsible for command of personnel and resources to mitigate the incident
Safety Officer	Responsible for overall safety during operations. Can stop the operations at any time
Staging Officer	Responsible for staging and accounting of all personnel and equipment resources
Entry Officer	Responsible for interior operations of a crew
Backup Officer	Responsible for supporting interior entry crew
Rehab Officer	Responsible for all personnel health care on-scene of an incident
PIO Officer	Advises IC on all public information matters, including media and public inquires, emergency public information and warnings, rumor monitoring and control media monitoring, and other related functions required to coordinate. All information release shall be cleared with proper authorities (i.e. Joint Information Center) to ensure accurate and timely information is provided.

The (AB) shall be developed and implemented in accordance with the Department identification system:

Chief Officers:

- Chief 1
- Chief 2
- Chief 3

Captains:

- Captain 1
- Captain 2

Lieutenants:

- Lieutenant 1
- Lieutenant 2

Firefighters

EMS Responders

IN ADDITION, a member or members of the Town of Hull Board shall complete Module 17, ICS for Executives.

This ordinance shall take effect upon passage and publication.

For the Town of Hull Board:

John Holdridge, Chairperson

Attest: _____
Janet R Wolle, Clerk

Passed: March 7, 2005

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